

Viewing the evidence audit trail

Coming soon This article describes the feature as it will be when the December 2024 release occurs. In the meantime, some options or navigation might appear slightly different.

You can view the audit trail for an evidence file.

On the evidence details page, the **Audit Trail** button appears above the evidence preview.

1. Select **Audit Trail**.

The screenshot displays the Axon Evidence web application interface. At the top, a navigation bar includes tabs for EVIDENCE, CASES, INVENTORY, REPORTS, ADMIN, and HELP. Below this, a secondary navigation bar lists ALL EVIDENCE, MY EVIDENCE, SHARED EVIDENCE, EVIDENCE MAP, and COMMUNITY REQUEST. The main content area shows details for an evidence item titled 'test' with ID 8675309 and no categories. A row of action buttons includes DOWNLOAD, REASSIGN, AUDIT TRAIL (highlighted with a yellow box), and DELETE. To the right, there is a 'Manage Access' section showing 58 users. Below the buttons is a video player showing a timestamp of Sep 21, 2018 07:02:54 PM and the text 'TIME/DATE NOT SET AXON BODY 2 X81163972'. The video player has a progress bar and playback controls. To the right of the video player, there is a 'FAST EVIDENCE REVIEW' section with a search bar, an 'UNVERIFIED' status, and a 'No location added' message. Below this is a 'METADATA' section with fields for 'ASSIGNED TO:', 'RECORDED ON:' (Sep 21, 2018 6:02 PM -05:00), 'UPLOADED ON:' (Jun 29, 2022 4:03 AM -04:00), 'UPLOADED BY:', 'QUEUED FOR DELETION ON:' (Unscheduled), 'FILE FORMAT:' (video/mp4), and 'FILE SIZE:' (1.8 MB).

2. Select an **Audit Period**.

3. Choose **Run Audit**. The **Status** changes to **Running**. When the audit trail report is ready, the **Status** will change to **Download**.

4. Select **Download**. Axon Evidence opens or downloads a PDF for the evidence audit trail. The exact behavior depends on the browser you use and its download settings for PDF files.

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